



10,000 years in our Traditional Homeland, Prince William Sound, the Copper River Delta, and the Gulf of Alaska

Catering Bid Solicitation

Purpose: To provide catering services for the 31st annual Sobriety Memorial Potlatch.

Soliciting bids to cater the 2026 Sobriety Potlatch.

Catering services for sobriety include (but are not limited to): Menu planning, supply ordering, shopping, prep, cooking, serving, and clean up.

Contractor will be responsible for two dinners and one breakfast :

- **First dinner: 11/06/2026 for approximately 120 people** - Friday night Welcoming dinner includes menu planning, shopping, prep, cooking, serving and clean up.
- **Second dinner: 11/07/2026 for approximately 500 people** - Saturday Potluck which includes menu planning, shopping, cooking, serving, and clean up.
- **Breakfast: 11/08/2026 for approximately 100 people** - Sunday morning breakfast: includes menu planning, shopping, cooking, serving, and clean up.

Contractor Responsibilities:

- Work with Sobriety Celebration Coordinator to set menu and work out which foods will be donated, and which will be contractor's responsibility to purchase.
- Provide all cooking utensils and supplies, including ordering foods that are not donated.
- Provide all paper products, serving utensils and any other catering supplies, to include (but not limited to) paper plates (small and large) bowls, cups, plastic knives, forks, spoons, napkins, tin foil, Ziplock bags, and plastic wrap.
- Provide all staff necessary to prepare and serve buffet style dinners.
- Clean kitchen and mop after each meal.

NVE Responsibilities:

- Provide facility
- Provide tables, set up, cleanup and take down tables
- Sweep and mop outside of the kitchen
- Provide Dessert (cakes)
- Provide donated food in a timely manner for processing
- Donated food to include fish buffalo and moose

Performance dates: November 6, 7, and 8, 2026

Bids will close October 15th at 5pm. Please submit your bid to the Native Village of Eyak front desk. Ensure the envelope is sealed and is labeled "Sobriety Memorial Potlach 2026"

Contact wellnessevents@eyak-nsn.gov by email for any questions. Thank you

NVE reserves the right to reject any and all proposals.

Proposals must be received by: 5:00pm Thursday, October 15, 2026

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