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## **NATIVE VILLAGE OF EYAK TRIBAL ENROLLMENT CODE GENERAL PROVISIONS**

### **01. TITLE AND PURPOSE**

This Code shall be known as the “Native Village of Eyak Enrollment Code.” The Native Village of Eyak Tribal Council enacts this code. It is intended to guide the preparation, preservation, and maintenance of the Tribal rolls in accordance with the Constitution of the Native Village of Eyak.

### **02. ENROLLMENT COMMITTEE**

The Native Village of Eyak shall establish an Enrollment Committee to review enrollment applications and draft voter lists. The Enrollment Committee and Enrollment Coordinator/Clerk will review the Enrollment Code and work on enrollment priorities as directed by the Tribal Council. The Enrollment Committee shall include 4 Native Village of Eyak Active Tribal Members and 1 Tribal Council Member.

### **03. ENROLLMENT COORDINATOR/ENROLLMENT CLERK**

Native Village of Eyak shall employ an Enrollment Coordinator and/or Enrollment Clerk to maintain the official enrollment records of the Tribe by researching and verifying applications, conducting lineal searches, issuing Tribal identification cards, preparing draft voting lists, providing enrollment lists to approved NVE staff, and carrying out all other enrollment tasks. The Enrollment Coordinator/Clerk will bring applications for enrollment and draft voting lists to the Enrollment Committee for their recommendation to the Tribal Council.

### **04. BASE ROLL**

The Base Roll of the Native Village of Eyak shall be the list developed and approved by the Tribal Council in 2022. The Tribal Council may amend that list to correct omissions of people deemed eligible to have been on the Base Roll, but who were not on that list in 2022.

- A. Any amendments to the Base Roll would go to the Enrollment Coordinator/Clerk and the Enrollment Committee for review and recommendations to the Tribal Council.

### **05. ANCESTORS ROLL**

The NVE Ancestors Roll will be created with past census documents from the NVE traditional boundaries dating back to the 1900s.

### **06. MEMBERSHIP ROLL**

The Membership Roll of the Native Village of Eyak shall comprise three groups: Enrolled Active Tribal



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Members, Enrolled Inactive Tribal Members, and Enrolled Honorary Tribal Members.

- A. Enrolled Active Tribal Members consist of NVE Tribal Members who must follow at least one of the following criteria:
  - a. Live within the NVE's traditional boundaries for at least 6 months out of each calendar year.
  - b. Live outside of the NVE's traditional boundaries but serve in the U.S. Military; currently attend school (high school, vocational school, college, etc.); have a medical exemption; are incarcerated; are employed by a company owned by NVE; are minors in state custody; or are under the age of 19.
- B. Enrolled Inactive Tribal Members consist of NVE Tribal Members who do not live within the NVE traditional boundaries for more than 6 months of each calendar year, with at least one of the listed exemptions, or are dually enrolled Tribal Members who receive services from or serve on a Tribal Council for another Tribe.
- C. Enrolled Honorary Tribal Members may consist of spouses, widows/widowers, legally adopted non-Alaska Native children of descendants to the Base Roll, non-Alaska Native children in a Tribal Member household, parents of Tribal Members, or other people the Tribal Council wishes to honor.
  - a. To be eligible for any services or benefits, Enrolled Honorary Tribal Members must live within the NVE traditional boundaries at least 6 months out of each calendar year.

## **07. TRIBAL BENEFICIARIES**

NVE Tribal Beneficiaries are of Alaska Native/ American Indian (AN/AI) descent who belong to the community of the Native Village of Eyak, which means any of the following individuals who provide a completed Tribal Beneficiary Application, Birth Certificate, Certificate of Indian Blood, and Proof of Residency to the Enrollment Coordinator/Clerk. NVE Tribal Beneficiaries are not considered Enrolled NVE Tribal Members. However, they are eligible for direct care services at Ilanka Community Health Clinic as well as PRC services per NVE's IHS Funding Agreement.

- A. AN/AI of a federally recognized Tribe or group under federal supervision, who belongs to NVE's community as evidenced by factors such as Proof of residency or close social or economic ties to the community/Tribe.
  - a. Close economic and social ties can be demonstrated through marriage, family ties, or employment.
- B. A non-AN/AI woman pregnant with an Eligible AN/AI's child, but only during her pregnancy through postpartum (usually about six weeks after delivery). Required documentation may be a marriage certificate, or paternity is acknowledged in writing by an eligible AN/AI.
- C. A child under 19 years old, whether AN/AI or not, who is the natural or adopted child, step-child (legally adopted by the step-parent), foster child, legal ward, or orphan of an eligible AN/AI and is not otherwise independently eligible for health services. Required



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documentation is included in NVE's Purchased Referred Care Manual.

### **08. NON-MEMBERS**

NVE Non-Members are of Alaska Native/ American Indian (AN/AI) descent who do not belong to the community of the Native Village of Eyak. Any of the following individuals who provide a completed Non-Member Application, Birth Certificate, and Certificate of Indian Blood or letter of enrollment from a federally recognized Tribe to the Enrollment Coordinator/Clerk. NVE Non-Members are not considered Enrolled NVE Tribal Members. However, they are eligible for only direct care services at Ilanka Community Health Clinic.

### **09. RESIDENCY EXEMPTIONS**

Native Village of Eyak Tribal Members can petition the Tribal Council for additional potential residency exemptions that may not be listed.

1. U.S. Military
  - a. Active Service Members must provide verifiable proof of active service annually.
2. Attending School (high school, vocational school, college, etc.)
  - a. Students must provide proof of enrollment from their school, such as a transcript or official letter.
3. Medical Exemption
  - a. Tribal members must provide an NVE Medical Exemption Form or an official letter from their healthcare provider to verify their exemption.
4. Incarceration
  - a. Tribal members must provide proof of incarceration or an official letter.
5. Minors (Under the age of 19)
  - a. The residency requirement does not apply to those Tribal members under the age of 19.
6. Employed by a company owned by the Native Village of Eyak.

### **10. MEMBERSHIP**

- A. *Descendants of Base Roll Members.* All lineal descendants of Base Roll members shall be automatically eligible for enrollment in the Native Village of Eyak and shall be brought to the Tribal Council to be formally enrolled upon the application and submission of documentation. Individuals under 19 who are lineal descendants of Base Roll members shall be considered Tribal members, regardless of their formal enrollment in the Native Village of Eyak. Once Tribal Members reach the age of 18, everyone needs to complete the enrollment paperwork and include their proof of eligibility to remain an Enrolled Active Tribal Member. Those Tribal Members who do not submit the required documentation by 19 would become Enrolled Inactive Tribal Members.





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- B. *Children.* Lineal descendants shall include biological and Alaska Native children who are legally adopted and are under the age of 19.
- C. *Adopted Children.* Non-Alaska Native Children may be adopted into the Native Village of Eyak as Honorary Tribal Members.
- D. *Dual Enrollment.* Enrollment in the Native Village of Eyak and another Federally Recognized Indian or Alaska Native Tribe is permitted, provided Tribal Members who are solely enrolled in the Native Village of Eyak are given priority in services.
  - 1. NVE may choose not to provide services for those Tribal Members who receive services from other Tribes.
  - 2. Tribal Members who receive services and/or serve on another Tribal Council are only eligible for Enrolled Inactive Tribal Member status.
- E. *Relinquishment of Tribal Enrollment.* Enrolled Tribal Members 19 years of age and older may relinquish their Tribal membership. Relinquishment for those enrolled or eligible to be enrolled members is not permitted for those under 19 years of age without an express waiver obtained through an affirmative vote of a majority plus one of Tribal Council Members.
  - 1. Reapplication for Native Village of Eyak membership may only occur at least 3 years after the Tribal Council approves relinquishment.
  - 2. Reapplication for Native Village of Eyak membership does not guarantee approval. Relinquishment may be permanent after the second approval by the Tribal Council.
  - 3. The application for Native Village of Eyak membership still follows the residency requirements of living within the NVE traditional boundaries for 6 months for lineal descendants of the Base Roll and 3 years for adopting new Alaska Native members.
- F. *Disenrollment.* Enrolled Tribal Members who are not lineal descendants of the Base Roll and are over 19 may be disenrolled from the Native Village of Eyak for not meeting the residency requirement of living at least 6 months each year within NVE's traditional boundaries.
- G. *Adoption of New members into the Tribe* By an affirmative vote of at least a majority vote plus one of the Native Village of Eyak Tribal Council members, the Council may adopt Alaska Natives who do not tie to the Base Roll that have resided in the traditional boundaries of the Native Village of Eyak for at least 3 years immediately before applying for membership.
  - 1. Children of adopted members are not automatically eligible for membership unless they are lineal descendants of a member listed on the Base Roll. Adopted members may be disenrolled if they relocate outside of NVE's traditional boundaries.
- H. *Exemptions:* Native Village of Eyak members in the military, attending school,



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incarcerated, working for an NVE company, or requiring medical services that cannot be supported within the NVE traditional boundary may remain Enrolled Active Tribal members if the circumstances causing the absence from NVE persist.

1. NVE reserves the right to request additional verification information at the direction of the Enrollment Committee.
  2. Native Village of Eyak Tribal Members may petition the Tribal Council for additional potential residency exemptions that are not currently listed.
- I. *Residency Requirement*: To be eligible for Enrolled Active Tribal membership, one must reside in the NVE's traditional boundary for at least 6 months each calendar year.

## **11. DEFINITIONS**

- A. Tribal Elder: The Native Village of Eyak recognizes Tribal Elders as being aged 55 and older.
- B. Tribal Youth: The Native Village of Eyak recognizes Tribal Youth as being between the ages of 11-25.
- C. Tribal Children: The Native Village of Eyak recognizes Tribal Children as being under the age of 11.
- D. Tribal Beneficiary: NVE Tribal Beneficiaries are of Alaska Native/ American Indian (AN/AI) descent who belong to the community of the Native Village of Eyak.
- E. Non-Member: Non-Members are of Alaska Native/ American Indian (AN/AI) descent who do not belong to the community of the Native Village of Eyak.
- F. Base Roll: The Base Roll of the Native Village of Eyak shall be the list developed and approved by the Tribal Council in 2022.
- G. Descendant: All lineal descendants of Base Roll members.

## **12. ENROLLMENT PROCEDURES**

- A. Except for those appearing on the latest Tribal Council-approved Base, Active, Inactive, or Honorary roll, no person shall be enrolled in the Native Village of Eyak who has not applied for membership according to the provisions of this Code.
- B. Membership applications shall be submitted to the Enrollment Coordinator/Clerk and must be accompanied by proof of eligibility following this Code.
  1. Proof of eligibility includes:
    - a. Proof of residency (required for Active Membership)
    - b. Birth Certificate
    - c. Certificate of Indian Blood
    - d. Other documents as requested
  2. Honorary Membership proof of eligibility includes:
    - a. Birth Certificate



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- b. Marriage Certificate (required for spouses and widows/widowers)
- c. Proof of residency (base requirement for eligibility of services, does not guarantee services)
- 3. Applications for enrollment shall be brought monthly to the Enrollment Committee to review for accuracy and for their recommendation to the Tribal Council for the type of enrollment approval.
- 4. Each application for NVE membership shall be voted on separately at a Regular or Special meeting of the Tribal Council.
- 5. Upon approval of the enrollment application by the Tribal Council, the applicant will be considered a member of the Native Village of Eyak immediately.
- 6. The Enrollment Coordinator/Clerk will notify the applicants within 7 business days of voting by the Tribal Council of their status.
- 7. The Enrollment Coordinator/Clerk will provide updated Enrolled Active, Enrolled Inactive, Enrolled Honorary Tribal Member lists, Tribal Beneficiary, and Non-Member lists to NVE staff and the Enrollment Committee for those approved using the Enrollment Report Request Form.

### **13. TRIBAL IDENTIFICATION CARD**

All Enrolled Active and Inactive Native Village of Eyak Tribal Members are entitled to a Native Village of Eyak Tribal Identification card. The Enrollment Coordinator/Clerk will supply Tribal Identification Card application and renewal forms.

- A. Enrolled Honorary Tribal Members, Tribal Beneficiaries, and Non-Members are not eligible for an NVE Tribal Identification card.

### **14. REVIEW OF TRIBAL ROLLS/DISENROLLED/DISAPPROVAL OF MEMBERSHIP APPLICATIONS**

- A. The Enrollment Committee and Tribal Council will annually review the Base, Ancestors, Active, Inactive, Honorary, Tribal Beneficiary, and Non-Member rolls to determine whether all persons on the rolls were properly enrolled under the Tribal membership provisions in effect at the time they were placed on the Tribal rolls. People determined to be ineligible may be disenrolled at that annual review time.
  - 1. Annually, from January through March, NVE Residency Verification forms will be available to Enrolled Active Tribal Members and those Enrolled Honorary Tribal Members who live within NVE's traditional boundaries.
  - 2. The Enrollment Committee and Enrollment Coordinator will review all NVE Residency Verification forms by mid-April and request any additional documentation to be provided to the committee required to make accurate recommendations.



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3. Annually, in June or early July, the Enrollment Committee will provide the Tribal Council with any recommendations for changes in enrollment status. The Tribal Council will approve any changes to enrollment status from the annual review at a June or July Tribal Council Meeting.
4. Annually, by early July, the Enrollment Committee will provide the Tribal Council with the regular election voter list. The Tribal Council will approve the annual Regular Election Voter List at a July Tribal Council Meeting. Tribal Members no longer residing in the NVE's traditional boundary may be changed to Enrolled Inactive Tribal Membership.
  1. A status change form shall be completed, signed by the Enrollment Committee, and recommended to the Tribal Council for approval. All forms and approvals will be placed in the membership file.
- B. Adopted members may be disenrolled if they no longer physically reside in the NVE traditional boundary for at least 6 months each calendar year, during the annual review of Tribal rolls.
- C. Adopted children who are not Alaska Native may become an Enrolled Honorary Tribal Member once they reach the age of 19.
- D. Divorce or remarriage may result in Disenrollment of Enrolled Honorary Tribal Members who were married to an Enrolled Active or Inactive NVE Tribal Member.

REVISION APPROVED: Nov 18, 1993; Jan 28, 2015; Oct 23, 2018; Feb 20, 2024;

**CERTIFICATION:**

I, hereby certify that I, Brooke Mallory, am Chair of the Native Village of Eyak Traditional Tribal Council, consisting of 7 duly elected members and that this **Tribal Enrollment Code** were considered and Approved by the council on July 15, 2025 and that the vote was 6 For, 0 Against, 0 Abstaining, and 0 Absent and that the foregoing minutes have not been rescinded or amended in any way.

Brooke Mallory  
Brooke Mallory, Chair

Diane M. Ujioka  
Diane Ujioka, Vice Chair

Angela Butler  
Angela Butler, Secretary-Treasurer

7/22/23

Date

7/22/23

Date

7/25/25

Date

Tribal Enrollment Code  
Approved July 15, 2025

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Darrel Olsen

Darrel Olsen, Member

[Signature]

7-30-2025

Date

8/6/25

Jim Smith, Member

[Signature]

Date

7/31/2025

Kanisha Tiedeman, Member

[Signature]

Date

8/1/2025

Kelsey Hawley, Member

Date