



10,000 years in our Traditional Homeland, Prince William Sound, the Copper River Delta, and the Gulf of Alaska

## DENR Laborer

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| <b>Team:</b> Department of the Environment and Natural Resources (DENR) | <b>Salary Grade:</b> \$24.00 to \$28.00 per hour DOE |
| <b>Reports To:</b> Environmental Coordinator                            | <b>Schedule:</b> Full Time Seasonal; May to August   |
| <b>FLSA Status:</b> Non-Exempt, overtime eligible                       | <b>Last Revised:</b> 2/24/2025                       |

### POSITION SUMMARY

This is a laborer position within the Native Village of Eyak’s Department of the Environment and Natural Resources (DENR) working on our Native Lands Environmental Mitigation Program (NALEMP). Travel, fieldwork, and living in remote areas may be required. The successful applicant will assist Project Managers and Contractors in completing environmental mitigation in accordance with our approved NALEMP workplan.

### ESSENTIAL DUTIES

1. Work under the direction of DENR’s Environmental Coordinator and contracting staff to complete workplan following established protocols.
2. Work safely and effectively in a group and independently.
3. Participate in daily safety meetings, follow all safety guidelines, and participate in a safety-oriented workplace culture.
4. Logistical support including, but not limited to, helicopter sling loading, purchasing gear and supplies, assessing and reporting field conditions, determining points of access/egress to sites, project mobilization/demobilization, equipment maintenance, follow established communication protocols.
5. Work safely around hazardous materials conducting remediation and sampling activities.
6. Follow proper decontamination procedures of persons, tools, and equipment contaminated with hazardous materials.
7. Do basic troubleshooting and basic repairs to mechanical and electrical equipment including 2 and 4 stroke motors, generators, computers, energy systems, appliances, etc.
8. Use and maintenance of hand tools, power tools, vehicles, and equipment.
9. Assist heavy equipment operators on the ground.
10. Work long hours in inclement weather.
11. Carry heavy objects, over 50 lbs continuously over uneven surfaces and pass a pre-work physical.
12. Assist with Tribal Youth education and Tribal Elder site visits as directed.
13. Office work may entail project coordination, data management, sample processing, meeting with co-workers and colleagues, and supporting other DENR or Tribal programs.
14. Other duties as developed and assigned.

### SUPERVISORY RESPONSIBILITIES

This position does not include supervisory responsibilities.

## **KNOWLEDGE, SKILLS, AND ABILITIES**

- Ability to take direction from supervisors and work in a team environment;
- Ability to live and work harmoniously with a small group of peers in a tobacco/ drug/alcohol-free environment for extended periods of time;
- Ability to work well in a remote environment with minimal privacy and limited communication resources;
- Ability to work for long hours over difficult terrain in inclement weather;
- Ability to properly maintain engines, tools and equipment;
- Knowledge of basic power tool operation and the ability to complete work safely and efficiently using power and hand tools.
- General knowledge of hazardous material remediation with 40hr HAZWOPER certification preferred;
- Strong verbal communication skills;

## **COMPUTER SKILLS**

- Basic data entry skills
- Familiarity with Microsoft Word and Excel preferred.
- Ability to use a computer to browse the internet and email.

## **EDUCATION AND EXPERIENCE**

### **Required:**

- At least 18 years of age
- Valid driver's license and an insurable driving record
- High school diploma or equivalent

**Preferred Certificates & Licenses:** 40hr HAZWOPER, Commercial Driver's License

**Preferred Experience:** Experience conducting environmental remediation activities, professional experience working in outdoors remote locations in coastal Alaska, experience working with Alaskan Tribes, and knowledge of HAZMAT operations. Experience operating heavy equipment. Experience preparing and executing successful remediation programs. Experience with lethal and non-lethal bear deterrents/protection.

## **PHYSICAL REQUIREMENTS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the essential functions of this position, the following will be required of employees:

- Must have the physical ability to work long hours outdoors, with the strength, endurance, and patience to continually lift and carry very heavy objects over uneven terrain routinely and regularly.
- Regularly lifts and carries 75 lbs. over rough terrain over extended periods of time.
- Typically lifts, moves, bends, and walks and uses continuous physical activity to complete work.
- Typically uses hands, eyes, and muscle coordination to operate boats and power and hand tools.
- Typically uses balance, eyesight, and fine motor skills to coordinate and complete work.

## **WORK ENVIRONMENT**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the essential functions of this position, employees may be exposed to the following conditions:

- Work in outdoor weather conditions, which may include snow, rain, and sun.
- Work in a confined space (office).
- May require a considerable amount of physical activity while conducting fieldwork, including hiking and climbing over difficult terrain.
- Occasionally required to stay for extended periods of time in remote camps (up to 2 weeks).
- Hazards associated with power tools, hazards associated with traps to collect fish, and working in areas containing large predators (including, but not limited to, bears and wolves).
- Work will be conducted in remote settings, often on dangerous rivers, marine habitats, rainforests, snowpack, frozen rivers and lakes, wetlands, and in office settings.

**Other Requirements:** Required to submit to a background check and follow the NVE Tribe’s drug policies.

**Reasonable Accommodations Statement**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Reasonable Accommodations may be made to enable qualified individuals with disabilities to perform the essential functions.

**Disclaimer**

The Native Village of Eyak has reviewed this job description to ensure that essential functions and basic duties have been included. It is intended to provide guidelines for job expectations and the employee's ability to perform the position described. It is not intended to be construed as an exhaustive list of all functions, responsibilities, skills, and abilities. Additional functions and requirements may be assigned by supervisors as deemed appropriate. This document does not represent a contract of employment, and the Native Village of Eyak reserves the right to change this job description and/or assign tasks for the employee to perform, as the Native Village of Eyak may deem appropriate. Your signature below signifies that you understand the duties, expectations, and contents of this job description.

***Preference for NVE Tribal members is in effect for this position. The successful candidate will be required to follow the NVE Tribe’s drug policies.***

\_\_\_\_\_  
Employee Signature:

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Manager Signature:

\_\_\_\_\_  
Date: