



10,000 years in our Traditional Homeland, Prince William Sound, the Copper River Delta, and the Gulf of Alaska

Non-Clinical Social Worker / Case Management

This position is responsible for assisting Tribal Family Service's clients and providing other support as needed.

The incumbent performs a variety of routine work within established policies and procedures and receives detailed instructions on new projects and assignments.

Team: Tribal Family Services
Reports to: Tribal Family Services Director
Salary Status: Non-Exempt from Overtime

Schedule: Full Time, Regular
Last Revised: October 2023

Responsibilities/Duties

- Work with Adults, children, groups and families to help them deal with issues including but not limited to abuse, domestic violence, sexual assault, elder abuse, neglect, poverty, trauma, social adjustment
- Provide social services to improve the social and emotional well-being of children and their families.
- Conduct initial assessments for clients and maintain accurate case records
- Collect relevant supplementary documentation and information to assist in determining case plans and coordination to appropriate TFS programs
- Works with resource coordinator along with outlined case plan program coordinators by meeting at intervals to follow up to monitor improvements in client's well being and efficacy of service providers
- Provide information and refer clients to resources for social, emotional and financial assistance as appropriate alongside resource coordinator
- Act as an advocate for the child/family in dealing with community resources, government agencies and during the decision-making process
- Other duties as assigned

Competencies

Must have ability to complete 40 hours of SART and 30 hours of CAC training within the first 60 days and pass a comprehensive background check

