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10,000 years in our Traditional Homeland, Prince William Sound, the Copper River Delta, and the Gulf of Alaska

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**ILANKA COMMUNITY HEALTH CENTER**  
**Behavioral Health Clinician – Part or Full Time**

**Team:** Health and Wellness Team  
**Reports to:** Behavioral Health Director  
**FLSA Status:** Exempt from Overtime

**Salary Range:** DOE  
**Schedule:** Part or Full Time, Regular  
**Last Revised:** August 2023

*Ilanka Community Health Center (IHC) is a program of the Native Village of Eyak (NVE). This position is part of the Behavioral Health Team and works to provide compassionate, client-centered, and evidence-based care.*

*This position requires passing a background check and fingerprint-based criminal history check in accordance with Indian Child Welfare Act and 7 Alaska Administrative Code 10.900-7 AAC 10.990.*

***Duties/Responsibilities***

- Provide individual therapy, assessments, treatment planning, case management, and client advocacy as needed.
- Provide individual, family, and group counseling.
- Creates individualized treatment plans with clients including clearly defined treatment goals and measurable objectives and conducts regular treatment plan reviews assessing client's progress to ensure effective and efficient service delivery.
- Collaborates with Medication Assisted Treatment team to provide consultation, assessment, individual and group therapy for clients with opioid and alcohol use disorders.
- Work with Telehealth Psychiatric provider as well as collaborate with IHC Providers for integrated patient care, as needed.
- Provide behavioral health consultations in an integrated care setting.
- Consistently and accurately documents patient encounters using the Electronic Medical Record within recommended timeframes, not to exceed 72 hours.
- Participates in a variety of collaborations, including but not limited to quality assurance, quality improvement, risk management, peer evaluation, staff meetings and credentialing and privileging.
- Supports the mission, vision, and philosophy of IHC as evidenced by compliance with all organizational policies and procedures.
- Participates in appropriate professional development programs to attain and maintain role competency.
- Liaison with other NVE programs including inpatient treatment referral for substance use disorders, elder care, and domestic violence.
- Participation in community-wide health care activities such as Community Task Groups, IHC sponsored Group Meetings, Health Fairs and NVE hosted events, some which will be outside of regularly scheduled hours.
- Complies with State and Federal laws, rules, and regulations.
- Maintain a high level of confidentiality and security of information in accordance with HIPAA and HITECH regulations, which includes only accessing appropriate information needed to perform job duties and assuring information is only released to authorized entities.
- Other duties as assigned.

***Required Skills/Abilities:***

- Demonstrates a high level of confidence and clinical proficiency in carrying out a range of behavioral health services.
- Has strong analytical, diagnostic skills



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- Proficient in the use of or ability to be trained in Electronic Medical Records.
- Properly utilizes coding for client encounters to accurately bill for services.
- Willing to reach out for support and guidance when dealing with complex, unfamiliar, and unpredictable situations.
- Demonstrates respect for differences in cultural and social responses to health and illness and incorporating those beliefs into treatment as appropriate.
- Supports and facilitates positive interaction with patients, co-workers and community members as evidenced by professional maturity and respect for others.

***Education and Experience Requirement***

- Master of Science/Arts in Social Work, Counseling, Psychology, or any acceptable related field, from an accredited organization, is required.
- Holds current license as a Clinical Social Worker, Licensed Professional Counselor, or similar license, or be working towards gaining licensure within 3 years.
- Behavioral Health Aide (BHA) Certification or the active pursuit of BHA certification during employment may be needed for non-LCSW applicants.
- Basic Life Support (BLS) or CPR Pro Certification or the ability to become certified within one month of hire.
- Trauma-informed treatment training or education, such as EMDR, or pursuit of trauma-informed treatment training during employment.
- Experience providing therapeutic interventions to children preferred.
- Experience providing individual and group therapy for substance use disorders preferred.
- Experience with healthcare information systems, such as electronic health record preferred.

***Physical Requirements:***

- Prolonged periods of sitting at a desk and working on a computer in office within medical primary care clinic.
- Occasionally lift 15 lbs., bend and/or crouch to complete work.
- Regularly use mental, oral, and written methods to complete work.
- Usual tasks do not involve exposure to blood, body fluid or tissues, but job has potential for exposure to infectious pathogens. Use of personal protective equipment (PPE), when appropriate, is required.

***Disclaimer***

NVE has the right to assign or reassign duties and responsibilities to this job at any time. By signing below, I acknowledge receipt of this job description.

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Employee Signature

Date