



10,000 years in our Traditional Homeland, Prince William Sound, the Copper River Delta, and the Gulf of Alaska

Traditional Harvesting Assistant

The Traditional Harvesting Assistant works with both the Traditional Harvesting Coordinator and Subsistence Boat Captain and reports to the Cultural Director. This position fills in on fishing days, as well as helps processing fish during the season.

Team: Cultural Center
Reports to: Cultural Director
FLSA Status: Non-Exempt

Salary Range: \$14.00-\$16.00 per hour
Schedule: Seasonal, Varies, 25-40hrs/week
Last Revised: April 2021

The incumbent performs a variety of routine work within established policies and procedures and receives detailed instructions on new projects and assignments.

Responsibilities/Duties

- Responsible for practicing safe work standards and promoting an incident free work environment.
- Assists with NVE subsistence fishing, gathering and hunting trips with NVE Tribal Members and Subsistence Boat Captain.
- Sail as assistant on boat trips.
- Assists advertising to potential tribal members the opportunity to participate in the NVE Traditional Harvesting Program.
- Processes 25% of fished, hunted and gathered food to be stored and given out to elders and used at NVE events.
- Prepares recommendations for work and initiate procurement of materials.
- Other duties as assigned.

Competencies (Knowledge, Skills and Abilities)

Must have the ability to work for long hours outdoors, experience working on boats and the ability to complete work safely and efficiently using power and hand tools. Ability to effectively communicate to tribal members and give clear instructions. Knowledge of cold-water survival skills. Ability to multitask required. Ability to complete complex work using problem solving techniques.

Experience Requirement

Experience with local subsistence activities preferred.

Educational Requirement

High school diploma or equivalent required. Valid Alaska Driver's License preferred.

