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ILANKA COMMUNITY HEALTH CENTER Behavioral Health Clinician

Team: Health and Wellness Team
Reports to: Behavioral Health Coordinator
FLSA Status: Exempt from Overtime

Salary Range: DOE
Schedule: Full Time, Regular
Last Revised: March 2021

Ilanka Community Health Center (ICHC) is a program of the Native Village of Eyak (NVE). This position is part of the Behavioral Health Team and works to provide compassionate, client-centered, and evidence-based care.. Ilanka Community Health Center promotes a holistic, team-based approach by integrating behavioral health with medical care.

This position exercises wide latitude in determining objectives and approaches to critical assignments.

Responsibilities/Duties

- Provide individual therapy, assessments, treatment planning, as well as case management, and client advocacy as needed.
- Provide individual, family, and group counseling.
- Creates individualized treatment plans with clients including clearly defined treatment goals and measurable objectives and conducts regular treatment plan reviews assessing client's progress to ensure effective and efficient service delivery.
- Collaborates with Medication Assisted Treatment team to provide consultation, assessment, individual and group therapy for clients with opioid and alcohol use disorders.
- Work with Telehealth Psychiatric provider as well as collaborate with ICHC Providers for integrated patient care, as needed.
- Provide behavioral health consultations in an integrated care setting.
- Consistently and accurately documents patient encounters using the Electronic Medical Record.
- Supports the mission, vision, and philosophy of ICHC as evidenced by compliance with all organizational policies and procedures.
- Participates in appropriate professional development programs to attain and maintain role competency.
- Liaison with other NVE programs including alcohol referral, elder care and domestic violence.
- Participation in community-wide health care activities such as Community Task Groups, ICHC sponsored Group Meetings, Health Fairs and NVE hosted events, some which will be outside of regularly scheduled hours.
- Goal of completing all charts within 24 hours, but no later than 72 hours to ensure timely billing and that all billable revenue is obtained in accordance with laws, regulations, and contracts.
- Participates in a variety of collaborations, including but not limited to: quality assurance, quality improvement, risk management, peer evaluation, staff meetings and credentialing and privileging.
- Complies with State and Federal laws, rules, and regulations.



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- Maintain a high level of confidentiality and security of information in accordance with HIPAA and HITECH regulations, which includes only accessing appropriate information needed to perform job duties and assuring information is only released to authorized entities.
- Other duties as assigned.

Competencies (Knowledge, Skills and Abilities)

- Demonstrates a high level of confidence and clinical proficiency in carrying out a range of behavioral health services.
- Has strong analytical, diagnostic skills
- Properly utilizes CPT and ICD10 coding for client encounters to accurately bill for services.
- Willing to reach out for support and guidance when dealing with complex, unfamiliar and unpredictable situations.
- Demonstrates respect for differences in cultural and social responses to health and illness and incorporating those beliefs into treatment as appropriate.
- Supports and facilitates positive interaction with patients, co-workers and community members as evidenced by professional maturity and respect for others.
- Proficient in the use of or ability to be trained in Electronic Medical Records.

Experience Requirement

- Minimum of one year mental/behavioral health experience.
- Trauma-informed treatment training or education such as EMDR, or pursuit of trauma-informed treatment training during employment.
- Experience with healthcare information systems, such as electronic health record.

Education Requirement

- Master of Science/Arts in Social Work, Counseling, Psychology, or any acceptable related field required.

Licensure Requirement

- Holds current license as a Clinical Social Worker, Licensed Professional Counselor, or similar license, or be working towards licensure within 3 years.

Certification Requirement

- CDC1 Certification preferred or the active pursuit of CDC1 during employment.

Performance Standard

- Occasionally bend and/or crouch to perform patient services.
- Occasionally lift 15 lbs. to coordinate work.
- Regularly listen, process oral communication mentally and respond in appropriate and helpful manner.
- Regularly manipulate electronic data to gather, input and otherwise coordinate work.
- Regularly use mental, oral and written methods to complete work.



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Environmental Factors

- Majority of work will be completed in an office within a medical primary care clinic.

Exposure to Hazards: Housekeeping products, copier machines.

Environmental Factors

- Work will be completed in an outpatient clinic, may have exposure to airborne diseases.
- Typical office environment, including copy machines.

Blood/Fluid Exposure Risk

- **Category II:** Usual tasks do not involve exposure to blood, body fluid, or tissues but job has potential for mucous membrane or skin contact exposure to blood, fluids or tissue. Use of personal protective equipment (PPE), when appropriate, is required.

Disclaimer

Nothing in this job description restricts NVE's right to assign or reassign duties and responsibilities to this job at any time. By signing below, I acknowledge receipt of this job description and that my supervisor has discussed it with me.

Employee Signature Date

Supervisor Signature Date

Health Director Signature Date