**NVE FOOD BANK DISTRIBUTION PROCEDURES**

**CALL AHEAD**
to the Native Village of Eyak main line (907) 424-7738. There will be no on-site distribution without an appointment. Distributions times are 11-12pm Monday-Friday, with exception for holiday closures. Households that meet the state-mandated income limits are allowed one distribution per household per month. Please note that supplies may be limited.

**STAND 6 FEET BACK**
from the building and each other, per CDC (Center for Disease Control) recommendations. Distributions **WILL NOT** be handed out unless you are at least 6 feet from the front door.

**FILL OUT APPLICATION & CARD**
all clients/household must fill out the application form and card every October. If you have not received a distribution since October 2019, you will need to fill out a new form before receiving your distribution. Please be sure to complete, review, and SIGN both the application and card and place back in the box.

**TAKE YOUR DISTRIBUTION IN FULL**
all groceries in the box for you to take, please take the full distribution. No customizations will be made unless you have requested them by phone prior to pick up due to any household allergies.

Please follow all CDC recommendations and state mandates, including self-quarantining for 14 days if you have just returned from travel. If you are in self-quarantine, please make prior arrangements for someone else to pick up and deliver your distribution. Thank you for your understanding and cooperation in keeping our community safe and healthy.